

## **Warwickshire Shadow Health and Wellbeing Board**

**17 July 2012**

### **George Eliot Hospital NHS Trust Securing a Sustainable Future**

#### **Recommendation**

The Shadow Health and Wellbeing Board is asked to note the progress report

#### **1.0 Key Issues**

- 1.1 The Outline Business Case was approved by the Trust and NHS Midlands & East SHA Cluster in May. Department of Health approval is now awaited. Evaluation and selection criteria and procurement documentation are being developed in anticipation of approval.

#### **2.0 Proposal**

- 2.1 George Eliot's Board has agreed that it is in the best interests of the hospital, its patients and staff to undertake a procurement process that enables both NHS and independent sector healthcare providers to make proposals for working in partnership with the Trust.
- 2.2 Once Department of Health approval for the proposed procurement has been secured, organisations will be invited to formally express their interest in becoming the Trust's partner through an operating franchise, or variations on this model, should they wish to do so, after which the procurement process is expected to take approximately ten months.

#### **3.0 Timescales associated with the decision/Next steps**

- 3.1 Subject to DH approval, procurement will commence in July and the project can be completed with the Full Business Case approval by February. Commencement of the project would be dependent on DH final approval and the agreed timetable for implementation.

#### **Background Papers**

- 1. Report to Trust Board on 27<sup>th</sup> June 2012 is attached
- 2. The Outline Business Case and other project documents are available from the Trust website at: <http://www.geh.nhs.uk/>

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## Securing a Sustainable Future

### Progress Report to Trust Board 27<sup>th</sup> June 2012

Board approval of the OBC was completed on 30<sup>th</sup> May in line with the Tri-partite Formal Agreement. SHA approval was given on 31<sup>st</sup> May and the SHA has submitted the case to DH for approval.

The reasons for the board's decision have been actively communicated to staff and directors continue to take opportunities to ensure that staff groups are fully aware of the next steps in the project.

The project is continuing on schedule with the aim of completing the selection of preferred bidder and full business case in this financial year.

The project team is actively working on preparation of the following in readiness for commencing procurement:

- OJEU Contract Notice
- Pre-Qualification Questionnaire
- Evaluation criteria and process for evaluation itself
- Memorandum of Information
- Communications & Engagement Strategy (update)
- LTFM update

A simple summary of the timeline to completion is shown below:

	2012												2013	
Stage	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb				
OBC approval (GEH and SHA)														
OBC approval (DH)														
Pre Qualification Questionnaire (PQQ) Stage		Selection Workshop												
Invitation to Submit Outline Solution (ISOS) Stage			Evaluation Model Workshops											
Invitation to Submit Final Solution (ISFS) Stage														
FBC development and approval														

## **Pre-Qualification Questionnaire**

The purpose of the PQQ stage is to ensure that bidders are eligible and to assess their technical experience and capacity and their financial ability to perform the contract. It does not consider any proposal at this stage. As stated in the OBC, up to 9 candidates may then be invited to submit outline proposals (ISOS stage). The project team has been involved in developing the technical content of the PQQ (the selection criteria). A workshop has taken place for those involved in the selection at this stage, and involving some stakeholders, to finalise these criteria and be briefed on their role in the selection process.

## **Evaluation criteria and process for evaluation**

The evaluation criteria and process for evaluation must be agreed and shared with candidates when invited to submit outline solutions. These criteria will be used throughout the project from this point on. Initially, they will be used to down-select the short-list of 2-3 candidates that go through to the final dialogue and bidding stage. It is intended to involve a wide range of stakeholders in the development of these criteria and subsequently in the evaluation. Workshops have been scheduled for 18<sup>th</sup> June and 2<sup>nd</sup> July.

## **Memorandum of Information (MOI)**

The MOI sets out again the objectives of the project and describes the procurement process in more detail. The MOI has largely been drafted and the project team is working on certain technical and legal aspects prior to its sign off by the Project Board and subsequently the Trust Board.

## **Communications & Engagement Strategy**

The Project Board sees this as a real priority. It should be recognised that everyone who may wish to be directly involved can attend the workshops and other events that will be held. Other opportunities will therefore be taken to speak to key groups of staff and members of the community to inform them about the project and listen to their opinions. The project team welcomes the opportunity to talk to any interested group.

## **Long term financial model**

A more detailed LTFM is being developed in readiness for use in the ISOS stage of the project and beyond. This starts from the existing business plan. The Trust will develop a base case against which proposals are evaluated. This will enable the evaluation process to measure the value for money offered by each proposal.